

William S. Talbot Elementary PTA  
Regular Association Meeting  
September 10, 2019

CALL TO ORDER

The president, Mary Hudalla, called the regular association meeting to order at 805hrs, in the Talbot Elementary School cafeteria. The secretary arrived at 815hrs. Minutes were kept by VP Services until that time.

ATTENDANCE

President, VP Fundraising, VP Services, Treasurer, Secretary, and approximately 25 additional members.

QUORUM

A quorum of 10 members was established.

MINUTES

The minutes from the May 14, 2019 regular association meeting were approved as written.

AGENDA ITEMS

1. Principal Dell's statement concerning the school.
2. Treasurer's Report
  - a. The audit conducted by the Financial Audit Committee was available and approved.
  - b. A discussion of the 2018-2019 profit and loss was conducted.
  - c. A discussion of the Association's proposed budget for 2019-2020 was presented and discussed. The budget was **APPROVED** by unanimous vote.
3. President's Report
  - a. ACCPTA fall fair on Saturday, September 14. Information on flyer that was handed out.
  - b. Looking for volunteers to help sell shirts at the open house on Thursday, September 12.
  - c. Request to approve purchase of new A/V system for cafeteria for 6.2k. Funds raised via Boosterathon (now Fun Run). Purchase was **APPROVED** by unanimous vote.
  - d. Looking for volunteers for the formation of mini-grant review committee. This would provide a more systematic way of reviewing grant requests. Jessica Jonas to Chair. Motion for formation of the committee was **APPROVED** by unanimous vote.
  - e. Motion to purchase tiger paw magnets as a 5<sup>th</sup> grade fundraiser. Magnets will cost ~\$1.00 and sell for \$5.00. Motion was **APPROVED** by unanimous vote.
  - f. Have raised 12k in profit from the Fun Run so far.
4. Bookfair is September 27-October 4.
  - a. Discussion on budget line item for the bookfair, shows only 1k in revenue.
    - i. We earn ~7k in "Scholastic Dollars" these are used to purchase books for the library and other items for the school. So much of the bookfairs

“revenue” is no in direct cash but in funds to be spent with Scholastic directly.

- ii. Need volunteers all week, from 7:30 until ~45 minutes after school lets out. Also, two family nights, October 1 and 3 from 5-7.
- iii. Need setup volunteers on September 26.

ANNOUNCEMENTS

- Safety Patrol DC trip fund raiser at Flip Factory on September 27.
- Reminder to fill out volunteer applications and membership forms
- Request for donations of cases of water for the Fun Run by 9/12
- Carnival/Silent Auction meeting at 9 am all are welcome
- Need volunteers to help setup and at the Fun Run. Setup is Thursday afternoon 2:00 – 3:00. Friday volunteers needed from ~7:30 until the run is completed.

MEETING ADJOURNED at 845hrs

\_\_\_\_\_/s/\_\_\_\_\_  
Gretchen Loyd, Secretary

Approved As:

Written: \_\_\_\_\_ Date: \_\_\_\_\_

Corrected: \_\_\_\_\_ Date: \_\_\_\_\_